

OFFICIAL TRANSCRIPTS

Official transcripts may be faxed to the AIU Online Student Records Department at (866) 566-9524. Faxed transcripts must include a cover page that indicates to whom the transcript is being faxed and from whom the transcript is being faxed indicating the school name, person sending it, and their contact number. The transcript legend and/or back page must also be included.

Your transcript can also be mailed in a sealed, unopened envelope directly from the school to:

American Intercontinental University Online

ATTN: Student Records

5550 Prairie Stone Parkway, Suite 400

Hoffman Estates, IL 60192